

REQUEST TO ELECT A YALE GRADUATE OR PROFESSIONAL SCHOOL COURSE

POLICIES:

1. All undergraduate students, including simultaneous degree students, must complete this form to request permission to enroll in a graduate or professional school course. If a course is multiple-titled with both graduate and undergraduate numbers (e.g., CPSC 467/567), you must enroll under the undergraduate number unless you have been admitted to the program for the simultaneous award of the bachelor's and master's degrees.
2. Undergraduates may not enroll in a graduate or professional school course designated as a directed or independent study, nor may they apply credit earned in a graduate or professional school course to any of the Yale College distributional requirements.
3. Regulations governing enrollment in graduate and professional school courses are published in the *Yale College Programs of Study*. Read these regulations carefully.
4. Courses that earn no credit in Yale College will normally not be recorded on the academic record or the transcript.

INSTRUCTIONS:

1. Add the graduate or professional school course to your Course Selection Schedule Form on OCS.
2. Complete all blanks in the form below. Incomplete forms will not be processed.
3. Attach a copy of the course syllabus to the form. Forms will not be processed without an accompanying syllabus.
4. **By September 23, 2015**, submit the form and syllabus to your residential college dean's office. Petitions are reviewed on a rolling basis; early submission is recommended. Late forms may not be approved and are subject to fines.
5. You will be notified by e-mail of the result of your petition. Not all petitions are approved.

Name: _____ College: _____ Class: _____

ID #: _____ E-mail: _____ Major(s): _____

[] Check here if you are already admitted to the program for the simultaneous award of the bachelor's and master's degree

Course subject and number: _____ Multiple title(s): _____

Course title: _____ School: _____

Course requirements summary (e.g., length of papers, number and type of exams, class participation, projects):

Meeting day(s) and times (e.g., M 2:30-4:20): _____

Dates of first and last class meetings: _____

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**NOTE:** The deadlines of Yale College, including those regarding late work, incomplete work, and submission of course grades, apply to Yale College students enrolled in graduate and professional school courses.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's printed name: \_\_\_\_\_

Instructor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name of DGS or Professional School Registrar: \_\_\_\_\_

Signature of DGS or Professional School Registrar: \_\_\_\_\_ Date: \_\_\_\_\_

**For Registrar's Use Only**

YC credits: \_\_\_\_\_ Notes: \_\_\_\_\_

Date: \_\_\_\_\_ University Registrar's Office signature: \_\_\_\_\_